

Blaby District Council

Annual Council

Date of Meeting	12 May 2026
Title of Report	Delegation Scheme of the Cabinet Executive and Cabinet Executive Appointments This is not a Key Decision and is on the Forward Plan
Lead Member	Cllr. Ben Taylor - Leader of the Council
Report Author	Senior Democratic Services & Scrutiny Officer
Strategic Themes	All Themes: Enabling communities and supporting vulnerable residents; Enhancing and maintaining our natural and built environment; Growing and supporting our economy; Keeping you safe and healthy; Ambitious and well managed Council, valuing our people

1. What is this report about?

- 1.1 To advise Members of the Council about the Delegation Scheme of the Cabinet Executive and appointments to the Cabinet Executive.

2. Recommendation(s) to Council

- 2.1 That the report of the Leader of the Council be accepted.
- 2.2 That the Constitution be amended accordingly with the updated roles and responsibilities of Cabinet Executive Members and Senior Leadership Team.

3. Reason for Decisions Recommended

- 3.1 It is appropriate to receive the report of the Leader of the Council and the appointment of Members to the Cabinet Executive.

4. Matters to consider

4.1 Background

This report is prepared in accordance with Part 4 Section 4 Paragraph 1.2 of the Constitution of the Council where I am required to:

- a) List the names, addresses and wards of the people appointed to the Cabinet Executive by me (including the person appointed to the position

of Deputy Leader of the Cabinet/Council) as attached at Appendix 1. (To follow).

The Leader, Cllr. Ben Taylor revised the portfolios in March 2026 by reallocating the functions of the Housing, Community Safety and Environmental Services Portfolio from Cllr. Les Phillimore to Cllr. Susan Findlay.

Members appointed to the Cabinet Executive by the Leader for 2026/27 including the revised Scheme of Delegation has been attached at Appendices 1 and 2 (to follow).

- b) Detail the extent of any authority delegated to executive members individually, including details of the limitation on their authority;
- **No individual delegation is authorised under the current Constitution and therefore none has been granted.**
- c) Detail the nature and extent of any delegation of executive functions, with any other authority or any joint arrangements and the names of those executive members appointed to any joint committee for the forthcoming year;
- **None. There are no such formal joint arrangements or joint committees.**
- d) Detail the nature and extent of any delegation to officers, with details of any limitation on that delegation, and the title of the officer whom the delegation is made.
- **Delegation to Officers from Cabinet Executive is contained within the Constitution. Any changes to delegation have been made through the Cabinet Executive for which a Schedule of Executive Decisions is published after each meeting and for which minutes are produced.**

4.2 Proposal(s)

That the delegation scheme attached at Appendix A be approved.

4.3 Relevant Consultations

Members of Conservative Group have been consulted.

4.4 Significant Issues

Legal Implications

The Local Government Act 2000 (as amended) determined that it is for the Leader of each Local Authority to:

- appoint the Members of the Cabinet Executive;
- set the size of the Cabinet (a minimum of 2 up to a maximum of 9 Members (including the Leader);
- allocate portfolio responsibilities.
- remove Members from the Cabinet; and
- determine the scheme of delegation.

4.5 In preparing this report, the author has considered issues related to Human Rights, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

5. Environmental impact

5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

6. What will it cost and are there opportunities for savings?

6.1 In accordance with the Members Allowance Scheme, each Member of the Cabinet Executive will be paid a Special Responsibility Allowance.

7. What are the risks and how can they be reduced?

7.1 No risks have been identified.

8. Other options considered

8.1 No other options have been considered.

9. Appendix

9.1 Appendix A – Cabinet Executive Appointments 2026/27. **(To Follow)**

9.2 Appendix B – Scheme of Delegation 2026/27 **(To Follow)**

10. Background paper(s)

10.1 None.

11. Report author's contact details

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